

CWMD Graduate Fellowship Application Checklist

Below you will find a set of instructions for applying to the CWMD Graduate Fellowship. All of the required forms can be found on the CWMD Graduate Fellowship website at <http://cwmdgradfellowship.dodlive.mil/prospective-student-information/admission-procedures/>.

Please confirm that you have completed all of the required steps to apply for the CWMD Graduate Fellowship by signing this page at the bottom and attaching the signed document to your application email.

- Fill out web application form, including essay question (see page 2 of this checklist). The web form will not save your work. Therefore, please prepare your essay before attempting to fill out the form. The essay may be no longer than 1500 characters.
- Complete SF 182 (see instructions on page 3 of this checklist) and send via email to cwmdfellowship@ndu.edu.
- Send Supervisor Recommendation via email to cwmdfellowship@ndu.edu.

I acknowledge that I have completed and submitted all of the required pieces of the application in accordance with the instructions included in this document.

Signature

Date

Applicant's Essay

The Countering WMD Graduate Fellowship Program is expected to yield many benefits to program participants. For example, it will provide them the opportunity to participate in an academic experience that will greatly expand their intellectual horizons, make them more competitive for promotion, and provide them with an advanced degree from a well-established institution of higher learning. However, all of these benefits are ancillary to the program's central aim, which is to enhance the depth of CWMD expertise in the Department of Defense, in anticipation of the CWMD challenges of the next 10-15 years.

Requirement

Respond to the following question: *"How would your selection as a CWMD Fellow facilitate the accomplishment of the program's central aim?"*

Instructions for Completing Standard Form 182

Attached is the U.S. Office of Personnel Management Standard Form 182: Authorization, Agreement, and Certification of Training (commonly called the SF 182). This is your “contract” with the U.S. Government. You must complete it, ensure that it contains all required signatures, and send it in PDF format to CWMDFellowship@ndu.edu no later than 30 April 2014 in order to be considered for the fellowship program. *Return the completed form to the email address shown above—NOT to your organizational training officer and NOT to Missouri State University.*

This is an electronic form, and most U.S. Government computer systems should allow you to sign it digitally. If not, sign and date the form manually.

While the form looks intimidating (14 pages), it really is not; most of it is instructions for how to complete the form. Here’s how to proceed:

SECTION A: See pages 6-8 for an explanation of each block 1-17. **Complete SECTION A except for block 2 (Social Security Number) and 3 (Date of Birth), which are not required at this time.**

SECTION B: No action required; this section has been completed for you.

SECTION C: No action required; this section has been completed for you.

SECTION D: Complete 1a-2e. While your organization may ask that you submit the form to your organizational training officer for completion of 3a-3e for the training officer’s awareness, we do not require this; *the training officer neither approves nor funds the CWMD Graduate Fellowship.*

SECTION E: No action required; we will complete this section.

SECTION F: No action required; we will complete this section.

READ the Privacy Act Statement on Page 3.

READ the Continued Service Agreement on Pages 4-5. **Sign and date this agreement on Page 5. THIS IS THE MOST IMPORTANT PART OF THE ENTIRE SF 182.** Your application will not be processed without your signature and the date on Page 5.